



# Distance Learning Training

Each session will be in Education Center 203 unless other wise indicated. Each session will last one hour, with 30 minutes available afterwards for those who want to continue with an informal discussion. For more information, contact the Distance and Distributed Education Center at: [distance@westga.edu](mailto:distance@westga.edu) or call Ext. 96248

## **Horizon Live**

### **Upgrade Demo**

Instructor: Talley

Jan. 15, 2003; 11:00am

Come see how the latest version of Horizon Live can help you reach out to your distance students.

### **Try It, You'll Like It: Using Horizon Live with WebCT**

Instructor: Talley

*Location: Ed. Center 243 GSAMS Room*

Jan. 22; 11:00 am

Learn how Horizon Live can work with WebCT to help you meet the needs of various learning styles.

*\*box lunch served to participants\**

### **WebCT Tool-Time Tuesday: Quiz Tool**

Instructor: Gubbins

Jan. 28, 2003; 11:00 am

Monthly hands-on session with in-depth focus on a WebCT tool.

### **Handling Difficult Students in Online Courses**

Instructor: Talley

Feb. 5, 2003; 11:00am

Distance learning is not for everyone. Learn secrets and strategies for dealing with students who are challenged by this environment.

### **Beyond the Classroom with Horizon Live**

Instructor: Talley

Feb. 12, 2003; 11:00 am

See how you can use the archive feature of Horizon Live to provide general information to students, other faculty, staff, or the public in a multi-media format.

### **Tool-Time Tuesday: Student Presentation Tool**

Instructor: Gubbins

Feb.18, 2003; 11:00 am

Monthly hands-on session with in-depth focus on a WebCT tool.

### **Online Testing – Pros, Cons, Options**

Instructor: Talley

*Location: Ed. Center 243 GSAMS Room*

Feb. 26, 2003; 11:00am

Discuss traditional as well as alternative means of effectively assessing students in the online environment.

*\*Box lunch served\**

### **WebCT Chat: A Secret Jewel**

Instructor: Talley

Mar. 5, 2003; 11:00 am

Chat in WebCT is a rarely-used tool because many students say they don't like it in their evaluations. Learn some easy protocols that will make your chat sessions wonderful.



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## **The Future of Distance Learning**

Instructor: Talley

Mar. 12, 2003; 11:00 am

Come look into the crystal ball and see where we think we could be in 5 and 10 years.

## **WebCT: Tool-Time Tuesday – Bulletin Board**

Instructor: Gubbins

Mar. 25, 2003; 11:00 am

Monthly hands-on session with in-depth focus on a WebCT tool.

## **Creating Interactivity in Distance Learning**

Instructor: Hirlinger, Talley

Apr. 2, 2003; 11:00 am

Interaction is a crucial element in any course and is often the means by which students and instructors check assumptions, process information, and stay motivated. This session will show you how to build that crucial interaction mechanism into your course and how to keep from getting overwhelmed by it.

## **Synchronous Delivery of Courses: Pros, Cons, and the Best Methods**

Instructor: Rowland, Talley

*Location: Ed. Center 243 GSAMS Room*

Apr. 9, 2003; 11:00 am

This session will explore the pros and cons of synchronous distance learning. Tools covered will include GSAMS, Horizon Live, WebCT chat, and audio. **\*Box lunch served\***

## **Cool Tools We Never Use**

Instructors: Talley, Gubbins

Apr. 16, 2003; 11:00 am

Learn how to do cool things like put animation in your WebCT bulletin board postings, have an audio conference, and much more. You'll dazzle your colleagues with your new bag of tricks.

## **WebCT Tool-Time Tuesday: Whiteboard and Horizon Live Board**

Instructor: Gubbins

Apr. 22, 2003; 11:00 am

Monthly hands-on session with in-depth focus on a WebCT tool.

## **Great Ideas in Distance Learning**

Instructor: Talley

*Location: Ed. Center 243 GSAMS Room*

Apr. 30, 2003; 11:00 am

This short session will discuss and demonstrate five creative ideas used by faculty in a distance learning classroom. Bring your own success story with you if you have one. **\*Box lunch served.**